

Attachment

CY 2004 FFIEC HMDA Software

Lending data that consists of loans and applications for home purchases, home improvements and refinancings for CY 2004 must be submitted between January 1, 2005 and March 1, 2005 in the form of a Loan/Application Register (LAR). The FFIEC HMDA Data Entry software, version 3.00 for CY 2004 data (due in 2005), is only available by downloading from the FFIEC HMDA web site at <http://www.ffiec.gov/hmda>.

Unlike previous years, the software will not be issued on CD-ROM. Earlier versions of the software were designed to update previously released copies of the software; however, given the significant changes to the HMDA file specifications required by amendments to Regulation C, version 3.00 will *not* update previous releases. Version 3.00 also requires that users install the software into a separate directory from previous versions; this will ensure access to prior years' HMDA data. Users should use the installation instructions provided with the software. We strongly discourage users from manipulating version 3.00's default directory because it could delete or render prior years of HMDA data unreadable. Also, the software should be installed locally on a hard disk; it is *not* network compatible.

The following data elements have been added to the Transmittal Sheet screen in accordance with Regulation C amendments:

- Parent company (if any) name and address
- Institution's e-mail address

The following data elements have been added to the Loan/Application Register screen to comply with the Regulation C amendments:

- Property Type
- Pre-approval
- Ethnicity
- HOEPA Status
- Lien States
- Rate Spread

Other updates include the availability of 2000 Census income classification for each tract, and deletion of the performance report from the Reports Option.

If you chose not to use the FFIEC 3.00 program, you must do the following:

- Use software that conforms exactly to the file specifications (enclosed) required for Regulation C reporting.
- Edit the data before submitting by using the FFIEC public edits available on the FFIEC Web site <http://www.ffiec.gov/hmda>.

Geocoding

The 2000 Census tract and demographic information must be used for CY 2003 data and forward. If you opt not to use the FFIEC entry software and choose to rely on outside vendors to identify the property location of your loans, please verify that the service provider is using only the **2000 Census**. The accuracy of your submission, including the correct geocoding information, is your responsibility. You may refer to the FFIEC's Web site to obtain the geographical data for your HMDA-LAR. This site includes a map feature that allows you to open a map of census tract code areas to determine geocoding information for certain property areas. You may find this feature most helpful when the Geocoder is unable to locate the address you requested.

Assistance with Collecting and Reporting HMDA Data

There are several helpful reference documents to consult for assistance in collecting and reporting HMDA: *A Guide to HMDA Reporting: Getting It Right!, Regulation C, and the CRA/MDA Reporting Newsletter*.

A Guide to HMDA Reporting: Getting It right!: The most current edition of this extremely informative pamphlet has an effective date of January 1, 2004. It is available in an Adobe Portable Document Format (PDF) file on the FFIEC Web site.

CRA/HMDA Reporter Newsletter: This newsletter also is available in a PDF file on the FFIEC web site. The newsletter contains helpful tips on several topics that deserve special attention when collecting data and preparing the LAR report. The content of the articles includes topics such as the significant Regulation C amendments for 2004.

Regulation C: The exemption threshold for depository institutions has increased. Depository institutions with assets of \$33 million or less as of December 31, 2003 are exempt for CY 2004 data collection. The asset threshold for nondepository institutions has changed. Nondepository institutions are exempt if in the preceding calendar year their home purchase loans (including refinancings of home purchase loans) did not equal or exceed 10 percent of their total loan originations measured in dollars, *or* equal \$25 million or more.